



PRICVACY POLICY

This policy will explain how our organisation uses the personal data that we collect from you when you use our website.

DATA WE COLLECT

If you provide it to us, we will collect personal identification information (Name, email address, phone number, etc.)

We may also collect a response to a multiple choice question, that broadly describes your situation.

HOW WE COLLECT YOUR DATA

You directly provide Market Makers with the data we collect. We collect data and process data when you:

- Register online for our services
- Voluntarily complete a survey of provide feedback on any of our message boards, social media accounts, or via email
- When you call us
- Use or view our website via your browsers cookies

HOW WE WILL USE YOUR DATA

We collect your data so that we can:

- Establish your eligibility for ESF or ERDF funding
- Tell you about events and services we think you may like
- Provide you with relevant support if applicable

IF YOU AGREE to join a program, we will share your data with our managing authority. Full details of CLLD privacy statement will be provided in person on sign up. A copy is available on their website.

www.communityledcornwall.co.uk

HOW WE STORE YOUR DATA

In Liskeard town hall offices, digital information is stored on password protected worksheets, accessible only by password protected desktop PCs located in locked offices. Paper records are in the same office, in a locked filing cabinet.

MARKETING

We would like to send you information about services or events that we think you may like. If you have signed up for our mailing list, you may always opt out at a later date. If you no longer wish to receive any marketing emails, please click unsubscribe from the bottom of your most recent email from us.

Alternatively, you can write your request to: cmm.admin@liskeard.gov.uk



YOUR DATA PROTECTION RIGHTS

We would like to make sure you're fully aware of your data protection rights. Every individual is entitled to the following:

The right to access: You have the right to request Market Makers to provide copies of your personal data. We reserve the right to charge a small administrative fee for this service.

The right to rectification: You have the right to request that Market Makers correct any information that you believe is inaccurate. You also have the right to request Market Makers to complete information you believe is incomplete.

The right to erasure: You have the right to request that Market Makers erase your personal data, under certain conditions.

The right to restrict processing: You have the right to request that Market Makers restrict the processing of your personal data, under certain conditions.

The right to object to processing: You have the right to object to Market Makers processing of your personal data, under certain conditions.

The right to data portability: You have the right to request that Market Makers transfer the data that we have collected to another organisation, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us

By email: cmm.admin@liskeard.gov.uk

Call us on: 01579 683 063

Write to us: Market Makers
 3-5 West Street
 Liskeard
 PL14 6BW

WHAT ARE COOKIES

Market Makers uses cookies to improve your experience on our website.

We use cookies for **FUNCTIONALITY** .

You can set your browser not to accept cookies, and it's simple to remove cookies from your browser. In a few cases, certain parts of our website may not function correctly as a result of you rejecting cookies.



PRIVACY POLICIES OF OTHER WEBSITES

The Market Makers website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

CHANGES TO OUR PRIVACY POLICY

Market Makers keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 23rd February 2022.

HOW TO CONTACT US

If you have any questions about Market Makers Privacy Policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

By email: cmm.admin@liskeard.gov.uk

Call us on: 01579 683 063

Write to us: Market Makers
 3-5 West Street
 Liskeard
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HOW TO CONTACT THE APPROPRIATE AUTHORITY

Should you wish to report a complaint or if you feel that Market Makers has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Phone: 0303 123 1113

Or visit www.ico.org.uk click on Contact and begin a webchat.